

COMMITTEE OF THE WHOLE

Monday, April 11, 2022, 4:00 PM
Jack VanHarn Commissioners Room, 3rd Floor,
Administration Building, 211 W. Main Street, Stanton, MI 48888
Remote Option: 1-833-201-6754 Conference ID: 27804346#

The meeting was called to order by Acting Chairperson, Commissioner Painter at 4:00 p.m.

Members present at roll call: Commissioners Miller, Painter, Beach, Johnston, Kohn, Carr, Baker, Bresnahan and Petersen. Members absent: None.

Others present: Kristen Millard, Michelle Becker, Brenda Taeter, Doug Gietzen, Mike Williams, Trevor Wright, Ryan Dreyer, Eric Smith, Elisabeth Waldon, Andy Doezema, Helen Kennedy, John Hoppough, and Cheryl Wright.

Public comments were offered. Jake VanBoxel, Stanton City Manager, addressed the board regarding Veteran's Memorial Park at the former Stanton Elementary location. Mr. VanBoxel stated that he is seeking the Board of Commissioners support for the MEDC Public Gathering Places Grant for the expansion of the park. He is looking for a letter of support from the County.

Moved by Commissioner Petersen, supported by Commissioner Miller to authorize the County Controller/Administrator to write a Letter of Support for the Veteran's Memorial Park. Motion carried.

Cheryl Wright, former Commission on Aging employee, addressed the board regarding Ryan Dreyer's request before the committee today to increase the wages for the Direct Services Aides. She is very supportive of the request.

Doug Gietzen, Maintenance Director, provided the board with the window replacements bids for the Administration and out-buildings. He recommends accepting the bid from Badgerow Building & Remodeling of Greenville, MI in the amount of \$189,405.00.

The committee recommends to the full board to award the window replacement contract for the Administration and out-buildings, to Badgerow Building & Remodeling of Greenville, MI in the amount of \$189,405.00.

Sheriff Williams and Andy Powell, Jail Administrator, were in attendance to request that two part time corrections officer positions be made into 1 full time position.

The committee recommends to the full board to convert the two part time corrections officer positions to one full time corrections officer position.

Trevor Wright, Veterans Affairs, was in attendance to request the Driver position move to full time and to change the classification of the CVSO I position to a CVSO II.

The committee recommends to the full board to move the part time Driver position to full time at the current wage scale of \$13.50 to \$17.07, effective pay period to start on April 10th, 2022.

The committee recommends to the full board to approve the classification change of Amanda Troyer to CVSO II, to assist with appeals processing, covering claims when other staff use sick time and vacations, with an effective date of April 10th, 2022, pending full board approval.

Ryan Dreyer, Commission on Aging Director, provided the board with a request to increase the wage of Direct Service Aides by 15%.

The committee recommends to the full board to increase the wages for Direct Service Aides by 15% be granted.

Eric Smith, Emergency Services, informed the board that each county must allow MSP to reallocate a percentage of their Homeland Security Grant to Region 6 to meet funding priority requirements.

Moved by Commissioner Petersen, supported by Commissioner Miller to allow Chairman Carr to sign the letter authorizing MSP to reallocate \$5,385 of our HSGP to Region 6. Motion carried.

Mr. Smith provided the Committee with an EMS update. The Committee requested that Mr. Smith bring an agenda request before the full board in two weeks for the non-union wage increases.

Kristen Millard, County Clerk, provided the board with a request to reclassify the part-time Office Assistant in the Vital Records/Elections Office to full time. Ms. Millard provided the Committee with statistics on Vital Records going back to 2016/2017 to show the increase in Concealed Pistol Licenses and Death Certificates, and shared the increased revenue in certified copies that legally is to be used for the Vital Records programs.

The committee recommends to the full board to reclassify the part-time Office Assistant in the County Clerk's Office to a full-time Office Assistant, and allow the County Clerk to post and fill the position. \$16,506.74 will be taken from the CPL Fund to cover the FY2022 additional expense and \$25,000 will be transferred annually from the CPL Fund to the General Fund to help offset the payroll and benefits costs of this position.

Brenda Taeter, Controller/Administrator, provided the committee with a request for a part-time Kennel Attendance that the Animal Control Officer has indicated a need for.

The committee recommends to the full board to authorize the Controller's office to post a part-time Kennel Attendant position now, with hiring to be approved by the Board of Commissioners.

Brenda Taeter, Controller/Administrator, addressed the need for 4 new vehicles; Building & Grounds, 2 for Animal Control and a pooled vehicle to be used by Department Heads in the Administration Building.

The committee recommends to the full board to authorize the Controller and Building & Grounds Director to acquire the four desired vehicles for the Administration Building, Animal Control, and Building & Grounds. The vehicles will be purchased using ARPA funds from the revenue replacement transfer to the General Fund, expenses not to exceed \$80,000.

Brenda Taeter, Controller/Administrator, provided the Committee with the budget adjustments.

The committee recommends to the full board to approve the budget adjustments as presented by the Controller/Administrator.

The committee recommends to the full board to approve warrant number 04112022 in the amount of 2,870,185.40.

Under Controller Updates, Brenda Taeter, Controller/Administrator, provided the board with budget review documents that included revenue and expenditure reports. Ms. Taeter stated that she is no

longer providing the board members with paper copies as paper costs have doubled recently. Ms. Taeter stated that didn't see anything alarming in the report.

Ms. Taeter informed the committee that CAC sent the board a thank you note for the \$50,000 donation.

Ms. Taeter presented the committee members with a report showing the ARPA/BOC Approved Projects.

Public comments were offered. None were given.

Moved by Commissioner Petersen, supported by Commissioner Miller to adjourn at 5:38 p.m. Motion carried.

Kristen Millard, County Clerk

Scott Painter, Acting Chairman