

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Monday, June 26, 2023

6:00 PM

The regular meeting was called to order by Chairman Carr at 6:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Paul Arnold from the First Baptist Church in Stanton offered invocation.

Members present at roll call: Commissioners Baker, Johnston, Petersen, Painter, Mahar, Carr and Kohn. Members absent: None.

Others present: Kristen Millard, Brenda Taeter, Michelle Becker, Andy Doezema, John Kroneck, Eric Smith, Kate Behrenwald, Jim Dimitriou, Michael and Tamara Yate, and Todd Sattler.

Moved by Commissioner Johnston, supported by Commissioner Mahar to approve the agenda as presented. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Johnston to approve the June 12, 2023, regular meeting minutes as written. Motion carried.

Public comments were offered. None were given.

Brenda Taeter, Controller/Administrator, provided the Board with a resolution to approve the Brownfield Redevelopment Authority Bylaws. Moved by Commissioner Petersen, supported by Commissioner Kohn to approve and adopt **RESOLUTION 2023-08, Resolution to Approve the Bylaws for the Montcalm County Brownfield Redevelopment Authority:**

**WHEREAS**, the Board of Commissioners of the County of Montcalm (the "County"), pursuant to the provisions of Act 381 of the Public Acts of Michigan of 1996, as amended ("Act 381"), previously adopted Resolution No. 2006-35 establishing the Montcalm County Brownfield Redevelopment Authority (the "Authority"); and

**AND WHEREAS**, the Authority Board has prepared, approved and recommended for adoption proposed bylaws (the "Rules") specifying rules of procedure for the Authority in accordance with Act 381 in the form on file with the County Clerk; and

**AND WHEREAS**, Act 381 requires that the governing body of a municipality approve such rules of procedure.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

The Montcalm County Board of Commissioners hereby approves the Rules in the form on file with the County Clerk.

The Montcalm County Clerk shall provide a copy of this resolution to the Secretary of the Montcalm County Brownfield Redevelopment Authority.

All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

Motion carried.

Ms. Taeter provided the board with an updated Adoption Agreement and an updated Contribution Addendum for the Defined Contribution pension plan from MERS (Michigan Employees' Retirement System). Moved by Commissioner Petersen, supported by Commissioner Kohn to authorize the Board Chairman to sign the MERS Defined Contribution Plan Adoption Agreement and return it and the Contribution Addendum to MERS. Motion carried.

Michelle Becker, Controller's Office, provided the board with a notice from John Johansen informing the Board that he was selected to replace Armon Withey as the President of the Montcalm County Township's Association, therefore he needs to be appointed to the Montcalm County Planning Commission as the MTA Representative, term to expire on December 31, 2025. Moved by Commissioner Petersen, supported by Commissioner Johnston to approve the appointment of John Johansen to serve on the Montcalm County Planning Commission with the term to expire 12/31/2025. Motion carried. A Citizen Representative spot on the Planning Commission will now become available.

Moved by Commissioner Petersen, supported by Commissioner Mahar to approve warrant report number 06262023 in the amount of \$578,065.95. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Painter to approve consent agenda items

5 through 11 and move stated action:

Controller	Reliance Amendment to the POS Agreement	Place on file
Controller	FY2022 Homeland Security Grant Program	Place on file
Controller	Montcalm County Brownfield Authority Minutes	Place on file
Controller	Montcalm County Planning Commission Minutes	Place on file
Controller	Montcalm County Opioid Task Force Meeting Notes	Place on file
Controller	May ME Report	Place on file
Controller	May Dodge Report	Place on file

Motion carried.

At 6:10 p.m. Kate Behrenwald, Jim Kimitriou, Andy Dozema and John Kroneck, members of the Opioid Task Force Committee, were in attendance to give the Board an update on the progress of the Opioid Task Force's efforts on appropriately expending the Opioid Settlement funds.

Ms. Behrenwald went through a Powerpoint presentation with the board which outlined what the Opioid Task Force Committee has been working on. They have done a gap assessment and have found that there are many needs and they are requesting permission to go out for RFP for Education, Treatment/Recovery and Access.

Moved by Commissioner Petersen, supported by Commissioner Kohn to allow the Opioid Task Force Committee to move forward with their intended plan of constructing a Request for Proposals and an Assessment Rubric in an effort to equitably expend the County's opioid settlement funds. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Painter to enter into a Public Hearing at 6:45 p.m. for the purpose of a Construction Ordinance appeal filed by Tamara & Michael Yates for property at 168 Clinton Ave, Crystal, MI. Motion carried.

Mr. and Mrs. Yates were in attendance and explained that they would like to build a lean-to that would be within 6 feet of their neighbors property. They do have a waiver from the neighbor, Lisa Conklin, who is Mr. Yates sister.

Phil from the Building Department was in attendance and stated that he has visited the property several times. The only concern the Building Department has is the shed that is on the property to the south. Because the roof will be so close to the shed on the neighboring property then fire resistant construction will be required. Mrs. Yates stated that the shed will be removed from her sisters property in 2024.

Commissioner Petersen stated his displeasure over having to make decisions on these variances when he doesn't live in Crystal Township and Crystal Township doesn't have any zoning. He stated that while the property to the south is currently owned by a family member, that property will eventually change hands and then there will be problems down the road.

Commissioner Johnston stated that his concern on variance requests that come within a foot of the property lines is having enough space for the fire department to get between the properties.

Moved by Commissioner Petersen, supported by Commissioner Johnston to come out of Public Hearing at 7:04 p.m. Motion carried.

Moved by Commissioner Johnston, supported by Commissioner Petersen to approve the variance request for Michael and Tamara Yates for property located at 166 Clinton Ave, Crystal, MI. Motion carried.

At 7:05 p.m. Andy Doezema, Undersheriff, was in attendance to present the Board with the security electronics system placement for the Public Safety Complex. Undersheriff Doezema explained that this is an integrated security electronics system, including CCTV, jail controls, paging intercom and he informed the board that the current card access required significant upgrades. A contract was signed with Mead and Hunt in the amount of \$90,000 to design the new system, engage vendors and acquire bids.

Johnson Controls (JCI) built and services the current system, and after a second bidding process they provided the lowest bid in the amount of \$1,370,509. The bid is good until July 8, 2023.

Moved by Commissioner Petersen, supported by Commissioner Mahar to table any action on the Public Safety Complex CCTV system until the next meeting. Motion carried.

At 7:47p.m. Todd Sattler, Drain Commissioner, was in attendance to request the purchase of furnishing for the new Drain Maintenance/EMS/Pandemic Facility that will stay with the building. Mr. Sattler stated that initially he was going to purchase the furnishings out the Drain Funds, but he has rethought that. Some of the items Mr. Sattler is requesting are:

- Stand Alone Natural Gas Power Washer in the amount of \$15,000 installed
- Pallet Racking and Shelving in the amount of \$3,500
- Office Furniture in the amount of \$2,500
- Misc Shop Accessories in the amount of \$12,000
  - For Basic Maintenance and Common Vehicle Repairs
  - Basic Tools; air compressor, welder, hoses, extension cords, jacks, used oil storage, supporting hand tools

Commissioner Petersen stated that it was his understanding that EMS funds were going to be used to purchase the furnishings for the entire building.

Mr. Sattler stated that they were able to build such an extravagant building because the ARPA restrictions were lightened up once they were into the project. Commissioner Kohn expressed his concern as to furnishings not being included in the original budget for the building.

Brenda Taeter stated that there is approximately \$284,000 in Capital Improvement Funds. Mr. Sattler stated that he could use Drain Funds to purchase the equipment but the point behind this building was for various department for be able to use it so Drain Funds would not be appropriate.

Moved by Commissioner Petersen, supported by Commissioner Mahr to approve the purchasing of needed items to outfit the maintenance shop with a not to exceed amount of \$35,000 to come out of Capital Improvements. Motion carried.

Brenda Taeter, Controller/Administrator, directed the Board's attention to the Public Notice for the City of Greenville Downtown Development Authority.

Public comments were offered. None were given.

Moved by Commissioner Petersen, supported by Commissioner Mahar to adjourn at 8:02 p.m. Motion carried.

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Kristen Millard, County Clerk

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Patrick Q. Carr, Chairman