

MONTCALM COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Monday, August 22, 2022
4:00 PM

The regular meeting was called to order by Chairman Carr at 4:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Paul Arnold from the First Baptist Church in Stanton offered invocation.

Members present at roll call: Commissioners Painter, Beach, Johnston, Kohn, Carr, Baker, Bresnahan and Petersen. Members absent: Commissioner Miller.

Others present: Stephanie Husted, Brenda Taeter, Michelle Becker, Adam Eggleston, Stephan Currie, Eric Smith, Lisa Peterson, John Kroneck, Mike Kalkala, Armon Withey, John Hoppough, Paul Arnold, Brandon Olejnik, Jason Evans, Jennifer Nester and Elisabeth Waldon.

Moved by Commissioner Johnston, supported by Commissioner Petersen to approve the July 25, 2022, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johnston, supported by Commissioner Painter to approve the agenda as presented. Motion carried.

Public comments were offered. Jason Evans, Attorney Magistrate for District Court, was in attendance to inform the board that Anjou Golden has accepted the new Probation Officer. Mr. Golden comes to Montcalm County with 20 years of criminal justice and mental health experience. Mr. Evans also informed the board that Jennifer Nester, whom District Court is asking to be hired as a Criminal/LEIN Clerk II is in attendance today. Ms. Nester is agreeable to being hired at the 6 month wage step vs the top of the scale as was originally requested.

Brenda Taeter, Controller/Administrator, provided the board with the 2022-2023 BCBS Health Insurance Rates. As there was no increase, Ms. Taeter recommends staying with the current coverage options. Moved by Commissioner Petersen, supported by Commissioner Beach to approve the 2022-2023 BCBS PPO Health Insurance rates, including the 44 North HRA and ARORx prescription rates, as presented. Motion carried.

Brenda Taeter, Controller/Administrator, provided the board with a new job description for Michelle Becker. Moved by Commissioner Petersen, supported by Commissioner Painter to approve the Confidential Administrative Assistant job description as presented. Motion carried.

Brenda Taeter, Controller/Administrator, provided the board with a new job description for Rechelle Porter and Amber Edwards. Moved by Commissioner Petersen, supported by Commissioner Painter to approve the Account and Human Resource Specialist job descriptions as presented. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Painter to approve warrant report number 08222022 in the amount of \$320,067.62. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Johnston to approve consent agenda items 5 through 10 and move stated action:

Controller AAAWM Contract No. 61.76-FY22.3 Amendment Place on file

Controller	FY2023 County Veteran Service Fund Grant	Place on file
Controller	FY2022-23 Child Care Fund Budget	Place on file
Controller	Montcalm County Emergency Home Improvement Guidelines	Place on file
Controller	July Dodge Report	Place on file
Controller	June/July ME Report	Place on file

Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Johnston to enter into a Public Hearing at 4:15 p.m. for the purpose of the FY2023 Budget. Motion carried.

Chairman Carr announced that the Board is now in a Public Hearing for the Fiscal Year 2023 Budget and anyone wishing to ask questions or give comments may do so at this time.

Brenda Taeter, Controller/Administrator, explained the printout of the Proposed 2023 Budget. She also informed the board that she is asking to not reclassify the Animal Control Officer to Director at this time and consider it again later. She stated that there is plenty of cushion planned into this budget.

Moved by Commissioner Petersen, supported by Commissioner Beach to close the Public Hearing at 4:30 p.m. Motion carried.

Commissioner Petersen stated that he isn't very comfortable not reclassifying the Animal Control Officer without knowing the reason why. Chairman Carr stated that Ms. Taeter is tasked with hiring and firing the Animal Control Officer and Director positions, therefore the commissioners should trust her judgment and request to not reclassify the position at this time.

Moved by Commissioner Petersen, supported by Commissioner Johnston to approve and adopt **RESOLUTION 2022-07 BUDGET RESOLUTION – GENERAL APPROPRIATIONS ACT:**

WHEREAS, the Montcalm County Board of Commissioners ("Board") has examined the fiscal requests for 2023 of the various departments, agencies, offices and activities ("budgetary centers") which by law it must finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the Board has given officials responsible for providing such mandated services the opportunity to determine serviceable levels and the funds to sustain such levels;

WHEREAS, the Uniform Budgeting & Accounting Act ("UBAA"), MCLA 141.21 et seq., requires that the Board enact a general appropriation act designed to meet all County-funded expenditures;

NOW THEREFORE BE IT FURTHER RESOLVED, that the County Treasurer is hereby directed to collect 4.3066 mills for the County's general operations, .6500 mills for the maintenance and operation of an Ambulance and Rescue Service, .8818 mills for the purpose of providing funds for local libraries in Montcalm County, .4200 mills for the Commission on Aging for Senior Citizen Services, .1959 mills for the purpose of funding Montcalm MSU Extension/4-H Program and Montcalm Conservation District, .9799 mills for the purpose of funding County Law Enforcement, and .2459 mills for the funding of Veterans' Services, for a total of 7.6801 mills levied for all county operations.

BE IT FURTHER RESOLVED, that the amounts indicated in the attached "Budget by Department" are hereby appropriated from the General Fund and other funds of Montcalm County according to the activities and/or statutory requirements of the budgetary center and the provision of this Act.

BE IT FURTHER RESOLVED, that Montcalm County will reimburse mileage in accordance with the County of Montcalm Expenditure Procedures/Policy at the Internal Revenue Service rate per mile.

BE IT FURTHER RESOLVED, that the fee charged by Montcalm County for boarding of inmates from other jurisdictions will be determined by the Sheriff and the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2022/2023 operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency for use in substance abuse programs in Montcalm County, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2023 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or reduce the workforce due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Staffing Control Summary at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Staffing Control Summary.

BE IT FURTHER RESOLVED, that authorization to hire an additional employee, or reclassify an existing employee, that has not been budgeted in the 2023 Staffing Control Summary during the 2023 fiscal year shall be subject to approval by the Committee of the Whole.

BE IT FURTHER RESOLVED, that positions on the Staffing Control Summary which are supported by some grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the Elected Official or Department Head shall immediately notify the County Controller/Administrator and the Committee of the Whole, and that position shall be immediately removed from the Staffing Control Summary if funding is exhausted.

BE IT FURTHER RESOLVED, maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Controller/Administrator.

BE IT FURTHER RESOLVED, that the following regulations shall apply to these appropriations, and budgetary centers shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in exception of County funding:

1. All terms in this Act shall have the meaning assigned to them in the UBAA. The term "budgetary center" includes all courts receiving funds through this Act.
2. All budgetary centers receiving funds herein shall abide by the UBAA and the Uniform Chart of Accounts referenced therein. Each administrative officer in charge of a budgetary center shall

promptly provide the budget officer with all information, which the fiscal officer considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.

3. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
4. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by budgetary centers should be forwarded promptly to the County Treasurer and credited to the appropriate County Fund, except as otherwise provided by this Act or by any other act of the Board.
5. Except as otherwise provided by law, each budgetary center shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit within the budgetary center without the approval of the Board. Further, all expenditures of the County funds and other funds under the control of any budgetary center, except as otherwise provided by law, shall be expended only for purposes attached to the accounts and within the various policies of the Board of Commissioners, including, but not limited to, travel policy, purchasing policy, vehicle-use policy, applicable collective bargaining agreements, applicable personnel policies, and the "County of Montcalm Expenditure Procedures/Policy", the latter being attached hereto and specifically approved by the Board herein. The County of Montcalm shall only be responsible for the payment of purchases made in accordance with the provisions of MCLA 46.13B and the UBAA.
- 5a. All Court budgetary centers' (Circuit Court, Circuit Court Probation, District Court, District Court Probation, Probate Court, and Juvenile Probation) budgets will be administered in accordance with Supreme Court Administrative Order 1998-5.
- 5b. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State of Michigan and Montcalm County, the specific programs funded by such state revenue transfer payments shall bear the full impact of such revenue reduction. In the event that the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board shall allocate said revenue reduction in its legislative judgment.

THE MONTCALM COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.

6. If a budgetary center desires an additional appropriation or transfer between accounts it shall forward a detailed request to the Board describing the proposed budgetary amendment or transfer and the reasons for the action. The County Controller's Office is given authority to make line item transfers within budgetary centers except to increase conference travel line items and to increase capital expenditure line items. Line item transfers affecting the budget of a wage line item require the approval of the Board of Commissioners.
7. Except as otherwise provided by law, the number of positions noted for certain budgetary centers in their salary account appropriations shall be the maximum staffing level authorized to be drawn from such accounts. No budgetary center shall maintain more employees on the payroll than the maximum specified for the appropriate account.
8. This Act shall become effective October 1, 2022. This Act may be amended by the Board at any time and any appropriation made hereunder may be increased or decreased in the Board's discretion.
9. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2023 General Appropriations Act for Montcalm County for all purposes and the law.

Motion carried.

At 4:20 p.m. Stephan Currie, Michigan Association of Counties, was in attendance to update the board on the many happenings at the Association and inform the board of the legislative issues MAC is working on. Mr. Currie went through a Powerpoint presentation with the board.

Moved by Commissioner Petersen, supported by Commissioner Beach to enter into a Public Hearing at 4:35 p.m. for the purpose of an Appeal to the Construction Ordinance. Motion carried.

Carol Tucker, 292 Goodwin Street, Crystal, Michigan was in attendance to request a variance at her property. Ms. Tucker would like to replace her garage and put on a covered roof to connect the garage to her home so she may live at the residence full time.

Mike Kalkala, Building Official, was in attendance and did not have an objection to the variance.

Moved by Commissioner Petersen, supported by Commissioner Johnson to close the Public Hearing at 4:42 p.m. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Beach to grant Ms. Tucker's variance to the Construction Ordinance for property located at 292 Goodwin Street, Crystal, Michigan. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Johnston to place the July 27, 2022, Committee of the Whole minutes on file. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Baker to allow District Court to hire Jennifer Nester, prior to the new fiscal year (10-01-22), as a Criminal/LEIN Clerk II at the 6 month step at \$17.15 per hour. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Painter to hire a new probation officer with a start date of 9-5-22, which will overlap the current position by three weeks, to allow for adequate training. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Petersen to allow FOP members to donate sick and vacation time to Officer Perkins, up to 500 hours. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Johnston to approve the Intergovernmental Agreement and allow for signatures. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Johnston to approve the 2022 Tax Rate Request, L-4029 and authorize the appropriate signatures. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Painter to approve the Board of Commissioners the agreement between Winn Telecom and Montcalm County for use of the Electrical Hut in exchange for a back-up internet connection provided to the county at no cost and allow for signatures. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Johnston to approve warrant number 08082022 in the amount of \$782,790.56. Motion carried.

Moved by Commissioner Bresnahan, supported by Commissioner Beach to allow Undersheriff Doezema to accept the COVID-19 Testing In County Jails- 2022 Grant and begin submitting allowable expenses for reimbursement. Motion carried.

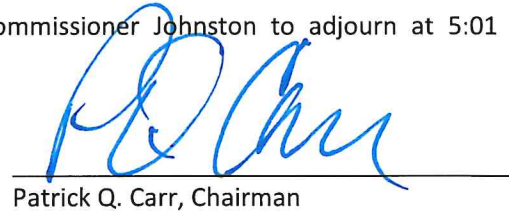
Moved by Commissioner Bresnahan, supported by Commissioner Petersen to place the August 8, 2022, Committee of the Whole minutes on file. Motion carried.

Public comments were offered. None were given.

Moved by Commissioner Petersen, supported by Commissioner Johnston to adjourn at 5:01 p.m. Motion carried.



Kristen Millard, County Clerk



Patrick Q. Carr, Chairman