

COMMITTEE OF THE WHOLE

Monday, September 12, 2022, 4:00 PM
Jack VanHarn Commissioners Room, 3rd Floor,
Administration Building, 211 W. Main Street, Stanton, MI 48888
Remote Option: 1-833-201-6754 Conference ID: 297638143#

The meeting was called to order by Acting Chairperson, Commissioner Johnston at 4:00 p.m.

Members present at roll call: Commissioners Miller, Beach, Johnston, Kohn, Carr, Baker, Bresnahan and Petersen. Members absent: Commissioner Painter.

Others present: Kristen Millard, Brenda Taeter, Kristi Jeffrey, Mike Williams, Trevor Wright, Eric Smith, Angel Rosario, Monica Tissue Daws, Lisa Peterson, Phyllis Larson, Jacob VanBoxel, Doug Gietzen, John Hoppough, John Schwandt and Elisabeth Waldron.

Public comments were offered. None were given.

Jennifer Schwandt and Kristy Jeffrey, Probate and Juvenile Court, were in attendance to request ARPA funds to digitize records and purchase a microfilm machine/computer. Their request is to spend up to \$35,000 following the proper bidding process.

Jacob VanBoxel, City of Stanton Manager, was in attendance to provide an update on Veterans Memorial Park and to request an additional \$50,000 in ARPA funding to construct a new playground. Mr. VanBoxel informed the board that the City of Stanton was unsuccessful with 3 other grant requests. He stated that he feels a new playground is a high priority for this project. He stated that the summer league has 22 ball teams with 109 children signed up to play last year.

Phyllis Larson, Winfield Township Supervisor, was in attendance to request \$100,000 in ARPA funding to assist with building a new township hall. Mrs. Larson stated that the current building is not safe and provided the board with photographs that shows the foundation is crumbling. When asked if the township would be able to finance the remainder of the costs of a new building if the county were to grant this request Mrs. Larson indicated that the township would be able to do that.

John Schwandt, Maple Valley Township Supervisor, was in attendance to request an additional \$50,000 in ARPA funding to use towards two parks in Maple Valley Township, one in Trufant and one in Coral. When asked how much Maple Valley has in their ARPA fund, Mr. Schwandt estimated that there is approximately \$295,0000 in the ARPA fund but couldn't give an amount off the top of his head for the Township's General Fund.

Ryan Dreyer, Commission on Aging Director, was in attendance to request the adoption of the updated ADA Complaint and Reasonable Modification Policy.

The committee recommends to the full board that the updated Montcalm County Commission on Aging ADA Complaint and Reasonable Modification Policy be formally adopted.

Mr. Dreyer also provided the committee with the FY 2023-2025 Contract for Services and Business Associate Agreement.

The committee recommends to the full board that the Contract and all required attachments for Fiscal year 2023-2025 for Services to Older Adults under Title III of the Older Americans Act and/or Older

Michiganians Act between Area Agency on Aging of Western Michigan and the Montcalm County Board of Commissioner be approved for signature.

Sheriff Williams was in attendance to request a pay adjustment for Sergeant Jen Wondergem, as her position could not be reclassified until a medical retirement of the shift Sergeant took place, even though she was working the role of Sergeant for 6 months.

The committee recommends to the full board to pay a one-time sum to Sergeant Jen Wondergem in the amount of \$2,889.33.

Bill Hendrian, MSU Extension, provided the committee with a 2023 Memorandum of Agreement in regards to services to be provided to the residents of Montcalm County and the support for the services.

The committee recommends to the full board to approve the 2023 Memorandum of Agreement and return to MSU Extension for signatures.

Doug Gietzen, Maintenance, provided the committee with a request that Jeremy Swan be hired in at the 1-year rate of \$17.05 per hour due to his commercial maintenance knowledge, effective September 19, 2022, in lieu of the original starting wage of \$15.70 per hour.

The committee recommends to the full board to increase the starting wage for Jeremy Swan to the 1-year rate of \$17.05 per hour, effective September 19, 2022.

A request was received from Monica Tissue-Daws and Lisa Peterson, Friend of the Court's Office, to convert a part-time position to a full-time position. Ms. Peterson stated that federal funds cover 66% of the costs, therefore the increase to the County will be approximately \$7,750.

The committee recommends to the full board to approve converting the part-time Data Entry position at the Friend of the Court to a full-time Data Entry position.

Trevor Wright, Veterans Affairs, provided the committee with a request to approve the job description changes for a CVSO I and authorizing filling the position.

The committee recommends to the full board to approve the changes to the CVSO I Job Description as amended, and to approve the filling the vacancy of the CVSO I position and upon approval, the Department of Veterans Affairs be allowed to post and hire the position.

The committee recommends to the full board to approve warrant number 09122022 in the amount of \$448,206.15.

Brenda Taeter, Controller/Administrator, provided the committee with the Revenue and Expenditure reports for the budget review. Ms. Taeter stated that she doesn't have any concerns with the reports.

Under Controller Updates, Brenda Taeter, Controller/Administrator, informed the board that the new windows in the Administration Building are being installed ahead of schedule.

Commissioner Petersen asked if the committee was ready to go thru the ARPA request and make recommendations. He made his recommendation by going through the list of requests and explained that he eliminated the United Way's request for \$200,000 and rounding the request amounts either up or down for a total expenditure of \$743,000. \$25,000 will have to be transferred from Revenue Replacement to make up the total.

The committee recommends to the full board to approve the expenditures as discussed:

Pierson Township	\$150,000
United Way	\$0
Belvidere Township	\$150,000
Pine Township	\$ 58,000
Village of Lakeview	\$150,000
Probate/Juvenile Court	\$ 35,000
City of Stanton	\$ 50,000
Winfield Township	\$100,000
Maple Valley Township	\$ 50,000
Total	\$743,000

Ms. Taeter supplied the board with the committee appointments list for 2023. She suggested eliminating appointments to some committees where an appointment wasn't required, that way each commissioner, if equally divided, would have 3 committees to serve on.

Public comments were offered. None were given.

Moved by Commissioner Petersen, supported by Commissioner Miller to adjourn at 5:20 p.m. Motion carried.



Kristen Millard, County Clerk



Chris Johnston, Acting Chairman