

# Request for Proposal

## For Painting Interior of Administration Building



1/20/2023

## County of Montcalm

Brenda A. Taeter  
County Controller/Administrator  
County Controller's Office  
211 W. Main Street  
P O Box 368  
Stanton, MI 48888

For Painting Interior of Administration Building

The following proposal and specifications are to insure which materials, labor, and services are included to complete the project.

**Location of Project**

County of Montcalm Administration Building: 211 W. Main Street, Stanton, MI 48888  
(Building is a historical building constructed in the early 1900s)

**Detailed Specifications to Include**

- Three-story historical building with plaster walls  
(approx.. 24,500 sq ft of walls; 5,000 sq ft of ceiling)
- Two-story addition with drywall walls  
(approx.. 5,700 sq ft of walls; 1,000 sq ft of ceiling)
- Office in adjacent building with drywall and paneled walls  
(approx.. 900 sq ft of walls; 300 sq ft of ceiling)
- Painting of all office and hallway walls
- Painting of all office bathrooms
- Painting of all lobby/public areas
- Painting of all public restrooms
- Paint must be Sherwin Williams color: PROMAR 200 – 7626 Zurich White
- Removal of wallpaper border in two offices
- Work hours are 8:00am – 4:00pm
- Must clean up after selves and keep work area tidy

Total Project Cost: \$ \_\_\_\_\_

**Submission Details**

**Submission Deadlines**

All submissions for responding to this request must be submitted on paper (sealed and labeled Admin Painting) and mailed or delivered to our office, address stated below, no later than:

**Noon on Thursday, February 2, 2023**  
**Public Opening of bids at 12:15pm on February 2, 2023**

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**Submission Delivery Address**

The delivery address for all submissions is:

Brenda A. Taeter  
County Controller's Office  
County of Montcalm  
211 W Main Street  
P O Box 368  
Stanton, MI 48888

**Submission Questions and Clarifications**

You may contact the following persons if you have any questions or require clarification on any topics covered in this Request for Proposal:

Doug Gietzen  
Director of Buildings & Grounds  
County of Montcalm  
Cell: 989-818-2047  
Email: [dgietzen@montcalm.us](mailto:dgietzen@montcalm.us)

Brenda A. Taeter  
County Controller/Administrator  
County of Montcalm  
Voice: 989-831-7398  
Email: [btaeter@montcalm.us](mailto:btaeter@montcalm.us)

**A site visit is scheduled for Thursday, January 26<sup>th</sup> from 12:30-1:30 pm. Please contact Doug at 989-818-2047 for any questions concerning that visit.**

<b>Terms of Payment</b>
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- Payment for the project will be made upon completion of the project, unless specified otherwise in contract.
- Any additional work requiring additional cost must be submitted to the Director of Buildings & Grounds and approved in writing (or by signature) before work is performed; additional approved work will become part of the original contract and paid accordingly.

We appreciate your interest in this project.